



Baptist Health South Florida

Continuing Medical Education

CME COMMITTEE MEETING

AGENDA

November 10, 2023

I. CALL TO ORDER

II. RECUSAL PROCESS

In accordance with the ACCME Standards for Commercial Support:

Baptist Health is responsible to ensure that anyone who is in a position to control the content of a Continuing Medical Education (CME) activity has disclosed all relevant financial relationships with any commercial interest companies that the individual or his/her spouse or partner has or has had within the past twelve months.

Dr. Arturo Fridman asked CME Committee members, who are in a position to influence the content of Baptist Health's CME Programming, to recuse themselves if they have a relevant financial relationship with a commercial interest company that has products or services related to the content of CME under discussion, or to abstain from all aspects of discussion and decision making, including voting.

III. REVIEW MINUTES from February 10, 2023

All accepted.

IV. CONFERENCE APPLICATIONS AND REPORTS *

The following reports were sent out via email to the Committee for review, and are available on the website for your convenience:

A. **Applications Previously Approved***

All CME applications were previously approved by the Executive Committee for the period of May through August 2023.

B. **Evaluation Summaries***

Conference Evaluation Summaries, which is a summary report of the scores for the conferences, which took place from May through August 2023. We show the scores for the skills learned enhanced my professional competence and skills learned will be applied to the practice, as well as the total average score for each CME activity.

V. OLD BUSINESS

A. FY23 Annual CME Program Evaluation – Approval by Executive Committee
The Committee at Large reviewed the FY23 Annual CME Program Evaluation and agreed that the Program had met its Mission.

Gabriela Fernandez, AVP, presented the FY23 goals as approved this past February. To better align our CME applications with ACCME accreditation and Commendation

efforts, for FY23 the Department continued with our efforts to improve efficiency by bundling CME applications. This resulted in a decrease from 511 to 370 CME applications processed. Credits offered still went up, reflecting growth in the areas of need.

Going back to in-person symposiums and maintaining most conferences virtual, our attendance and total credits awarded continued to grow as well by 10% and 25% respectively.

Planned growth was a reflection of needs and priorities, as we will highlight later on the presentation.

B. Proposed FY24 goals presented

Support BHSF strategic priorities through 2025

- **Focus on Institutes' priorities**
 - Continue to highlight our Local and National experts
 - Promotion to State and National audience
- **Support education in priority areas:**
 - HCAHPS, HAIs and patient experience
- **Increase our revenue**
 - Simplify our fundraising (i.e., educational grant) process with Foundation for better reporting and improved efficiency
 - Seek grants in new areas, such as Online Education
 - Seek government grants for non-disease specific education
 - Collaborate with the Institutes on research grant proposals
- **Reduce operational costs**
 - Reduce 3.5 FTEs by Q2 FY24
 - Streamline the CME request process and implement planning deadlines to improve efficiency:
 - 3-4 months for conference
 - 6-8 months for virtual symposium (confirmed faculty, objectives and topics)
 - 8-12 months for in-person symposiums
- **Digital Transformation**
 - Continue with user experience improvements
 - Build a faculty support page

No additional comments were provided by the Committee members support the current CME Program Mission and proposed goals:

1. Supporting the educational needs of our Medical Staff
2. Growing our Interprofessional education offerings
3. And continue to support Baptist Health's core quality mission through the EBCC offerings, collaboration with the Quality and Accreditation department, and increasing our communication and professionalism education.

VI. NEW BUSINESS

No new business to report.

VII. ADJOURNMENT

Meeting adjourned at 1:15 p.m.

* Please review all reports posted online in advance of the meeting at
CMEOnline.BaptistHealth.net/committee